

## Practice Policy

**Practice** makes perfect! It is the responsibility of the parents to make sure students are prepared for lessons. We recommend students practice **six days a week**. Students must practice regularly in order for progress to be made. Another aspect of practicing can be followed by remembering this saying:

Fast Practice = Slow Progress  
Slow Practice = Fast Progress  
No Practice = No Progress

Individual teachers will have recommendations for students about styles and types of practicing. Parents are responsible to check with their child about practice expectations. The more interest parents show in their child's practicing and lessons, the more encouragement the student will feel. Parents need to make sure students have a specific place to practice, out of the main traffic of family life, so concentration can be at its highest. This will show the child respect for their learning and support of their efforts.

## Instrument Rental

It is important that students have a good instrument to practice with while learning to play. There are several places in Louisville where rental instruments may be secured on a monthly basis:

### Mel Owen Music

(band/stringed instrument rental and repair)  
4210 Shelbyville Road 502.893.6624

### Noteworthy Sheet Music Service

(stringed instrument rentals)  
4012 DuPont Circle 502.893.0448

### Mark Edwards Violin Rental

(stringed instrument rentals)  
9706 Fairgrounds Road (*Fern Creek*)

### The Doo-Wop Shop (guitar rental)

1587 Bardstown Road 502.456.5250

## Music and Materials

The purchase of music and materials will depend on each teacher. In some cases, music will need to be purchased by the student at the teacher's direction. Other teachers will purchase the music. Teachers must be reimbursed for purchased music within one week of the student receiving it. *If reimbursing by check, the check should be made payable to the teacher.*

**Vocal and piano music** – Noteworthy Sheet Music Company, Bader Music Village, Inc.

**Instrumental music** – Mel Owen Music

**String music** – Noteworthy or Mel Owen Music

**Guitar music** – Doo-Wop Shop

For the purchase of a piano, we recommend: Gist Piano Center 451.1831. For piano tuning, we recommend: Brian Steward Piano Service, 425.2009 or Gist Piano Center, 451.184.

## Recitals

There will be three recitals offered during the year, at the close of the Fall and Spring semesters. **The Fall recital is scheduled for Sunday, December 17, 2017 at 3:00 p.m. The Spring recitals are scheduled for Sunday, April 29, 2018 and May 20 at 3:30 p.m.** Teachers will determine the readiness of students to play. It is expected that recital pieces will be memorized when possible. There will be no recital at the close of Summer Mini-mesters.

# Policies and Procedures Calvin Academy of Music 2017 – 2018



## Calvin Presbyterian Church

2501 Rudy Lane  
Louisville, Kentucky 40207

Marcia Hemingway, Coordinator

502.777.7937 – church  
CalvinAcadMus@bellsouth.net  
www.Music.CalvinPresChurch.org

## About the Academy

The Calvin Academy of Music is part of the ministry of Calvin Presbyterian Church, one of two churches gathered on the Sojourn Community Church Campus at 2501 Rudy Lane. Our purpose and our joy is to offer musical instruction and nurture for children, youth, homeschoolers and adults of varying skill levels, all within a Christ-centered environment.

## Program Offerings

The Academy offers instruction for the following instruments: piano, guitar, organ, violin, viola, and woodwinds.

The Academy will offer lessons for various skill levels for these instruments. Whether students are looking for pre-professional training or lessons for their own enjoyment, an appropriate instructor will be assigned. Lessons will be 30 minutes in length with a 45 minute option available. Longer times for advanced students may be recommended and negotiated. All lessons will be taught at Calvin Presbyterian Church unless prior approval for off-site teaching has been obtained from the Coordinator.

## Faculty

All lessons and classes are taught by instructors with college degrees and advanced musical training and/or experience. Our faculty strives to share not only technical skills but also the joy of music making as a gift from God. Students will be placed with instructors that best suit their needs and experience.

## Registration, Tuition and Fees

You may register by mail or in person. **The annual, non-refundable registration fee is \$15 for each student.** Tuition will be charged by the semester. The Fall and Spring semesters offer 14 lessons; the Summer Mini-mester has six lessons; and the Summer Double Term is 12 lessons. Hour-long lessons and lessons starting after the beginning of a term will be

customized to the individual. If sufficient demand arises violin group classes may be offered as a supplement to regular lessons.

### Private Lessons

#### **Fall 2017 and Spring 2018 (14 weeks)**

30 minutes	\$308
45 minutes*	\$462

#### **Summer 2018 Mini-mester (6 weeks)**

30 minutes	\$132
45 minutes*	\$198

#### **Double Summer Term 2018 (12 weeks)**

30 minutes	\$264
45 minutes *	\$396

### **Customized**

*Number and length of lessons to be determined at the rate of \$22 / half hour, \$33 / ¾ hour / \$44 / hour*

**Checks should be payable to “Calvin Academy of Music” and sent to Calvin Presbyterian Church, 2501 Rudy Lane, Louisville, KY 40207.**

*\*By teacher approval only*

## Calendar and Holidays

### **Fall Semester (14 weeks):**

August 28, 2017 through December 16, 2017

### **Spring Semester (14 weeks):**

January 8, 2018 through April 28, 2018

*One week breaks are scheduled each semester.*

### **Summer Mini-mesters:**

June 11, 2018 through July 28, 2018

*(6 weeks with July 4<sup>th</sup> week off)*

May 7, 2018 through August 4, 2018 *(12 weeks)*

*(12 weeks with July 4<sup>th</sup> week off)*

*Customized lessons will begin and end based on individual student/teacher arrangements.*

The Academy will observe the following breaks: **November 20 – 26, December 18, 2017 – January 8, 2018 and April 2 – April 8, 2018.**

**Make-up lessons** due to teacher absences or inclement weather will be arranged to make sure the 14 lessons per semester are offered by each teacher. **In case of inclement weather**, the Academy will follow the Jefferson County Public School schedule unless you and your child’s teacher decide otherwise. If schools are closed or announce early dismissal, the Academy lessons may be rescheduled. **Please talk directly with your teacher if you have a question as to whether a lesson will be held.**

## Absences and Termination

Music is like any other activity. It is only fun when it is done well. For this reason, commitment on the part of students and parents is a critical part of the student’s enjoyment and success. **No refunds or credit will be given for student absences.** Please notify your instructor in advance of an absence. Lessons missed by the instructor will be made up during or at the end of the semester. **Three consecutive absences will result in termination of the student from the Academy.** No refunds will be given except in extenuating circumstances. Classes missed by the student will not be made up.

## Promptness/Waiting Room

Regular attendance and promptness are very important. Students should arrive early for scheduled lessons. Teachers will ordinarily not be able to extend special privileges to latecomers. **Please use the entrance with the globed lights and double doors labeled “Sojourn Community Church” and proceed to the designated waiting area with the black Calvin Bulletin board or the seating area behind the Sanctuary/Chapel or your teacher’s teaching area.** Students may wait for parents after lessons in the waiting area. Parents or designated drivers are **required to pick up students immediately** at the end of lessons. In the case of emergency delays, students may wait for parents after lessons in the waiting area. No food or drinks are allowed in lesson areas. Parents are always welcomed and encouraged to observe lessons. **Children must be supervised at all times.**